

COLORADO
TECHNOLOGY STUDENT ASSOCIATION
CONSTITUTION

ARTICLE I – NAME

Section 1. The official name of this organization shall be Colorado Technology Student Association and may be referred to as Colorado TSA.

ARTICLE II – PURPOSES

- Section 1. The purposes of this association are to:
1. Assist local chapters in the growth and development of TSA.
 2. Assist local chapters in the development of leadership and citizenship in social, economic, scholastic, and civic activities.
 3. Increase the knowledge and understanding of our technological society.
 4. Assist technology education students in the making of informed and meaningful occupational choices.
 5. Promote high standards for artisanship, scholarship, and safety.
 6. Foster respect for the dignity of work.

ARTICLE III – EMBLEM AND COLORS

Section 1. The emblem of Colorado TSA shall consist of the National TSA logo with blue gradient shading, surrounding the emblem shall be blue white capped mountains with the word “Colorado” at the bottom. In the top right hand corner there is a red letter “C” filled in with a yellow center.

The logo is a modern, futuristic symbol that represents the association’s commitment to technology and its impact on the future.

- Section 2. The colors of Colorado TSA shall be specifically these colors: scarlet red, white, and navy blue.
- a) Scarlet (red) – represents the strength and determination of the technology students and teachers to obtain their goal.
 - b) White – represents the high standards, morals, and religious beliefs we hold.
 - c) Blue (navy) – represents the sincerity of the technology education students and teachers in obtaining a greater knowledge of our technical world.

ARTICLE IV – MOTTO AND CREED

- Section 1. The motto of Colorado TSA shall be the same as that adopted by the National TSA. Therefore it shall read:

“Learning to Live in a Technical World”

- Section 2. The creed of Colorado TSA shall be the same as that adopted by The National TSA. Therefore it shall read:

I believe that technology education holds an important place in my life in the technical world. I believe there is a need for the development of good attitudes concerning work, tools, materials, experimentation, and the processes of industry. Guided by my teachers, artisans from industry, and my own initiative, I will strive to do my best in making my school, community, state, and nation better places in which to live. I will accept responsibilities that are mine. I will accept the theories that are supported by proper evidence. I will explore on my own for safe, more effective methods of working and living. I will strive to develop a cooperative attitude and will exercise tact and respect for other individuals. Through the work of my hands and mind, I will express my ideas to the best of my ability. I will make it my goal to do better each day the task before me and to be steadfast in my belief in my God and my fellow Americans

ARTICLE V – ORGANIZATION

- Section 1. Colorado TSA shall be an association of chartered local chapters within the state of Colorado.

- 1) Each local chapter of TSA will be responsible for all operational activities within the local chapter.
- 2) Each local chapter will be directly responsible to the state organization.

Section 2. The administration of Colorado TSA will be vested in the State Executive Committee, comprised of the president of the Colorado Technology Education Association, the state advisor, and national officers who are active members of a Colorado chartered local chapter.

ARTICLE VI – RULES, REGULATIONS, AND BYLAWS

Section 1. Such rules, regulations, and bylaws as are seen necessary for the proper conduct of his organization shall be adopted.

Section 2. No rules, regulations, or bylaws shall be adopted which are contrary to this constitution.

Section 3. In all meetings, Robert’s Rules of Order, Newly Revised, shall serve as standard procedure.

ARTICLE VII – MEMBERSHIP

Section 1. Membership in Colorado TSA shall be through the chartered local chapters of National TSA.

Section 2. Colorado TSA shall be chartered as a member of the National TSA, upon approval by the National TSA Board of Directors.

Section 3. Classes of members which shall be recognized by Colorado TSA shall be: Active, Associate, Professional, Honorary/Honorary Life Member.

- 1) Active members shall be students who are presently enrolled in or have completed a state-approved technology course. An active member shall pay dues as established by the Board of Directors of TSA, Inc. and the state and local Executive Committees. Active members may be declared eligible to hold local, state, and/or national offices, participate in local, state, and national competitions, serve as voting delegates, and otherwise represent their associations as approved by their associations.
- 2) Associate members shall be students wishing to enter state events but not participating in a chartered local TSA only because a local

chartered TSA is unavailable to them. They shall pay the same fees as active members excluding dues. Associate members shall not have the right to vote or hold office.

- 3) Alumni members shall consist of those individuals who have met the requirements for and have been active members in the past. They shall be individuals who have graduated from high school, and shall not have the right to vote or hold office.
- 4) Professional members are those persons engaged in education, business, and industry who have an interest in the welfare of TSA and the welfare of technology education. Professional members shall not have the right to vote or hold office.
- 5) Honorary/Honorary Life Members may be individuals who have made or are making significant contributions to the advancement of TSA and or, technology education. They shall be approved, and given recognition by the state executive board, and shall be exempt from annual dues.

Section 4. The membership year shall be August 1 to July 31.

ARTICLE VIII - VOTING

Section 1. The annual (regular) meeting and three special meetings shall adhere to either of the following voting procedures:

- 1) Through six (6) voting delegates, specifically their locals chapter officers, and shall be given one (1) additional voting delegate for every 20 active members (Example: 1 for 20, 2 for 40, etc). Only those delegates present will be allowed to vote.
- 2) By submitting local membership report to the State Secretary 30 days prior to the annual state meeting to indicate the number of active members and thus the number of eligible voters. Only those members present will be allowed to vote.

ARTICLE IX - MEETINGS

Section 1. A State TSA conference shall be held each year at approximately the same time each year. This conference shall serve as the official annual meeting of the Colorado TSA.

Section 2. The Executive Committee shall designate the time and place of the annual meeting and shall be empowered to call special meetings as deemed necessary.

- 1) Written notice must be given to each Executive Committee member prior to the meeting. Two weeks written notice must be given if the notice does not occur during the scheduled annual meeting.
- 2) Two-thirds of the Executive Committee must be present to establish a quorum.

ARTICLE X – STATE OFFICERS

Section 1. Officers of the Colorado TSA shall consist of a President, Vice President, Secretary, Treasurer, Sergeant at Arms, Reporter, Parliamentarian, and Historian.

Section 2. All officers of the Colorado TSA must be active members in good standing with their local chapters.

Section 3. These officers shall be elected by a majority vote of the voting delegates at the annual State TSA Conference.

Section 4. Officers elected at the State TSA Conference will be installed into office during the annual meeting of TSA. These officers will hold office until the close of the next annual meeting.

Section 5. Colorado TSA Officers who are elected as National Association Officers shall relinquish his/her office in the state association, but will remain as a member of the Executive Committee with all the rights and privileges of a state officer.

BYLAWS

ARTICLE 1 – FINANCE

Section 1. Dues

- 1) State membership dues shall be determined by the Executive Committee with approval from the voting delegates at the annual state conference.
- 2) Dues for the State Association shall be paid by each active member of the local chapter in order for the local chapter to become affiliated with the state association.
- 3) The amount set by the National Board of Directors of TSA as national dues shall be collected by the local chapter advisor along with the state dues and given to the State Advisor to be forwarded to the national office by the established dues deadline. The state dues will then be returned by National TSA to the State Advisor.
- 4) Each local chapter shall individually determine and collect dues for use by the local chapter.

Section 2. Expenditures

- 1) The State Advisor shall collect monies and make disbursements for the association.
- 2) Expenditures shall be for the welfare and promotion of the association.

ARTICLE II – STATE OFFICERS

Section 1. Eligibility – To serve as an officer, students must meet all of the following requirements:

- 1) Remain in good standing with the local, state, and national organizations and maintain above-average grades in all school work.
- 2) Secure the written permission of the local school administration to complete the duties and responsibilities associated with the office.

- 3) Have served as a local officer.
- 4) Have properly completed and submitted the officer nomination form to the state advisor prior to the published deadline.
- 5) Officers must meet eligibility standards as directed by CHSSA. If an officer fails to meet eligibility standards, s/he will not be allowed to represent TSA at any state function and will be subject to dismissal from office.

Section 2. Election procedures

- 1) State officers shall be elected by all eligible voters in attendance at the annual state meeting.
- 2) Nomination of state officers shall be submitted on the officer nomination form supplied by the State Advisor and received by the State Advisor prior to the published deadline for this form.
- 3) A chapter may nominate a maximum of three state officer candidates.
- 4) Voting shall be by ballot and each state office shall be voted upon separately.
- 5) Graduating seniors are not eligible to be nominated for or hold a state office.

Section 3. Tenure

- 1) All state officers shall serve for one year. The term of office will begin immediately after the adjournment of the annual state conference.
- 2) State Officers may not serve more than two terms in the same office.

Section 4. Vacancies

- 1) Vacancies that occur for state offices for lack of candidates for that office will be filled by appointment of the association Executive Committee.
- 2) A vacancy occurring in the unexpired term of State President shall automatically be filled by the Vice President. In the event the Vice

President is unable to perform this duty, the Executive Committee shall appoint a member to fill the vacancy or conduct a special election to fill the vacancy. Nominees will be selected by the Executive Committee.

- 3) A vacancy occurring in the unexpired term of Vice President, Secretary, Reporter, Treasurer, Historian, Parliamentarian, or Sergeant-at-Arms, will be filled by appointment of the executive committee or by a special election held by the executive committee. Nominees will be selected by the executive committee.

Section 5. Responsibilities of all state officers shall include:

- 1) Shall lead and direct Colorado TSA to the best of his/her ability keeping in mind the highest standards and ideals of the association.
- 2) Obtain official TSA dress before representing the state association in an official capacity.
- 3) Attend and represent Colorado at the following functions:
 - a. National TSA conference
 - b. Annual CTEA Conference
 - c. One leadership conference
 - d. Annual Colorado TSA state conference
 - e. All executive committee meetings conducted throughout the year

Section 6. Specific individual officer duties shall include:

- 1) President: It shall be duty of the President of TSA to preside at all meeting to make necessary committee appointments including the designation of a committee chairperson; to develop with the Executive Committee a program of work for his/her term of office; and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 2) Vice President: It shall be the duty of the Vice-President to serve in any capacity as directed by the President; to accept the responsibility of the President as occasion may demand; and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 3) Secretary: It shall be the duty of the Secretary to serve in any capacity as directed by the President; to record proceedings of all meeting; and to make himself/herself available, as necessary, in promoting the general welfare of TSA.

- 4) Treasurer: It shall be the duty of the Treasurer to serve in any capacity as directed by the President; to keep records and membership reports as necessary, and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 5) Sergeant-at-Arms: It shall be the duty of the Sergeant-at-Arms to serve in any capacity as directed by the President; to assist in the preparation and control of the meeting place; in the event that a parliamentarian is not appointed by the President, to work to make communication easier and more frequent between the front range and the mountain range, to see that a strong representation of the schools on the Western and Eastern slopes is available, and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 6) Reporter: It shall be the duty of the Reporter to prepare articles for publication; contact members to obtain news regarding the association; contact personnel in charge of other publications and provide copy conforming to their requests; assist with planning and arranging association exhibits; and act as editor of association publication with the responsibility of developing and publishing.
- 7) Parliamentarian: It shall be the duty of the Parliamentarian to serve in any capacity as directed by the President, to advise the officers, committees, and members on matters regarding parliamentary procedure, to assist in conducting all meetings according to parliamentary procedure as set forth by Robert's Rules of Order Newly Revised, and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 8) Historian: It shall be the duty of the Historian to serve in any capacity as directed by the President, to prepare a narrative account of the organization's activities, to keep an association publications archive, to exercise his/her right to speak and vote as a member of the Executive Committee, and to make himself/herself available, as necessary, in promoting the general welfare of TSA.
- 9) State Advisor: It shall be the duty of the State Advisor to be responsible for the welfare and direction of the association; maintain and report affiliation and membership records; and to provide for efficient administration of association meeting and activities.

ARTICLE III – COMMITTEES

Section 1. Executive Committees

- 1) The Executive Committee shall consist of all state officers, appointed state officers, and national officers who are active members of a Colorado-chartered local chapters, the State President of the Colorado Technology Education Association, the State Advisor, and the State Corporate Advisor. The State Advisor will act as chairperson of the committee.
- 2) The Executive Committee shall act on behalf of the association as necessary to promote the general welfare of the association when the association is not in session.

Section 2.

Corporate Sponsor Committee

- 1) The Corporate Sponsor Committee shall consist of the Treasurer and at least one other officer, who shall be approved by the chair upon the induction of the 2004-2005 State Officer Team and they shall report at regular and or special meetings.
- 2) The Corporate Sponsor Committee shall be responsible for asking local and national corporations requesting financial assistance for our organization and to promote TSA awareness.

Section 3. Membership Committee – The membership shall consist of the Vice President as chairperson, the President, and one advisor.

Section 4. Special Committees – Special committees may be appointed by the President whenever deemed necessary.

ARTICLE IV – AMENDMENTS

Section 1. Amendments to the Constitution and Bylaws

- 1) Amendments shall be submitted by the active members of the association
- 2) Amendments shall be submitted in writing to the association state office. Proposed amendments must be signed by at least two active members and must be postmarked a minimum of 60 days before the business meeting in which they will be introduced.

- 3) The Amendments must have been submitted in writing to each affiliated chapter at least two weeks prior to the business meeting in which they will be considered.
- 4) The amendments shall be available to the voting delegates at the first general session but may not be voted upon until the second general session or business session of the voting delegates. The amendments shall be read to the voting delegates before a vote is taken.
- 5) Two-thirds vote of the delegates present shall be necessary for adoption of amendments.
- 6) The ratified amendments will become effective at the beginning of the next membership year unless a different time period is stipulated.